Rebuilding Together-Duneland
RECEIPT FOR REIMBURSEMENT

FISCAL YEAR 2007

PAY TO:

STORES:

CATEGORIES:	
POSTAGE	TELEPHONE
OFFICE SUPPLIES	RENT
BUILDING MATERIALS	TRAINING
PUBLIC RELATIONS	
FUNDRAISING	
AWARDS	
OFFICE MATERIALS	

DATE	DESCRIPTION			CATEGORY	AMOUNT

PAY THIS AMOUNT

APPROVED BY: _____ **DATE:** _____

POLICY FOR RECEIPT REIMBURSEMENT AS FOLLOWS:

****ORIGINAL RECEIPT MUST BE ATTACHED**

NO PERSONAL PURCHASES ON RECEIPT

TAX EXEMPT FORM PRESENTED TO EXCLUDE TAX

RNED IN PRIOR TO JUNE 10TH 200